

PACK 55 BYLAWS

ARTICLE 1. INTRODUCTION

1.01 Cub Scout Pack 55 (“Pack 55”, “Pack”) of the Boy Scouts of America (BSA) espouses the objectives and the principles of the Boy Scouts, as stated by BSA National Headquarters, by the Sam Houston Area Council and by the Golden Arrow District. The Cub Scout Leader Book, enhanced by other BSA-produced instruction books and publications, Council, District and Pack 55 initiatives, guides the conduct of all Pack activities.

1.02 The purpose of these bylaws is to assist in the definition of roles and duties of the Pack, Dens, Leaders, Scouts and Parents. Any perceived conflict between these bylaws, Cub Scout Leader Book or BSA policy should be brought to the attention of the Pack 55 Committee Chairperson or Cubmaster as soon as possible. These bylaws and Pack Policy cannot override BSA Policy.

ARTICLE 2. CHARTER

2.01 Pack 55 is chartered by the Church of St. John the Divine (SJD). The chartered organization provides a suitable meeting place and facilities for Pack meetings, adult leadership, supervision, and opportunities for a healthy Scouting life for the boys under its care.

2.02 Pack 55 is the Scouting Unit that conducts Cub Scouting for SJD.

ARTICLE 3. PURPOSE OF CUB SCOUTING

3.01 The purpose of the Boy Scouts of America – incorporated on February 8, 1910, and chartered by Congress in 1916 – is to provide an educational program for boys and young adults to build desirable qualities of character, to train in the responsibilities of participating citizenship, and to develop personal fitness.

3.02 Since 1930, the BSA has helped younger boys through Cub Scouting. Cub Scouting (including Tiger Cubs) is a year-round family-oriented part of the BSA program designed for boys who are in first through fifth grades (or are 7, 8, 9, and 10 years of age). Parents, leaders, and organizations work together to achieve the 10 purposes of Cub Scouting.

3.03 The Purposes of Cub Scouting are:

- Character Development
- Spiritual Growth
- Good Citizenship
- Sportsmanship and Fitness

- Family Understanding
- Respectful Relationships
- Personal Achievement
- Friendly Service
- Fun and Adventure
- Preparation for Boy Scouts

All the activities leaders plan and boys enjoy should relate to one or more of these purposes. These purposes help achieve the overall aims of the BSA of character development, citizenship training, and personal fitness.

ARTICLE 4. ORGANIZATION AND RESPONSIBILITIES

4.01 Two-deep Leadership is required at all times. At no time, is any Scout to be left alone with a single Den Leader or Parent who is not that Scout's parent or adult guardian. For purposes of this section, the term "Scout" means a Tiger, Cub Scout, Webelos Scout or Boy Scout. All Pack/Den Leaders are required to take Youth Protection every 2 years.

A. Registered Positions -- The Pack Committee consists of, but is not limited to, the following registered positions: Pack Committee Chairman, Co-Cubmasters, Treasurer, Advancement/Awards Chair, Chartered Organization Representative, Den Leaders, and Assistant Den Leaders. A member of the Pack Committee must be a currently registered adult leader who meets BSA age and citizenship requirements for a specific position. A registered leader must have submitted an Adult Application and have obtained all necessary approvals by the Pack, Chartered Organization and Sam Houston Area Council.

B. Non-Registered Positions -- Non-registered positions are defined as: Friends of Scouting Chair, Scout Fair Chair, Blue & Gold Chair, Popcorn Sales Chair, PWD Chair, Camp Master, Webmaster, Howl Editor, and any other chairmanships created to help run the Pack that are not vital to the Pack's ability to recharter.

C. Voting -- All registered adult leaders shall have an equal vote on Pack policies. Leaders must be present at the Pack Committee meeting to cast a vote. Registered leaders serving in more than one position shall have only one vote. Proxies are not permitted.

D. Pack -- The Pack will provide a well-planned, year-round program of activities that meets the aims of Scouting, and more specifically, the purposes of Cub Scouting. The Pack will endeavor to provide trained, qualified and enthusiastic leadership for all Den and Pack meetings and activities. The Pack will make efforts to support Sam Houston Area Council activities and programs, within reason.

E. Pack Committee -- The Pack is under the supervision of the Pack Committee. The members of this organization shall consist of a Pack Committee Chair, Co-Cubmasters,

Treasurer, Awards/Advancement Chair, FOS Chair, Den Leaders and Webelos Leaders. All registered leaders are members of the Pack Committee.

F. Executive Committee Members -- The Executive Committee consists of Pack Committee Chair, Co-Cubmasters, Treasurer, Registrar, Chartered Organization Representative and Awards/Advancement Chair.

G. Pack Committee Chair -- Membership on the Executive Committee; recruiting adult leadership to run the Pack with the Cubmasters; checks references of all adult submitting leadership applications with the assistance of the Cubmasters; developing the Pack program plan for presentation to unit leadership for approval and distributing plans to all parents upon approval; presenting written minutes of the previous meeting; taking minutes to present at the next meeting; chairing the Pack Committee meetings on a monthly basis; assisting the Cubmasters whenever needed.

H. Registrar -- Membership on the Executive Committee; presenting the Pack charter to the Charter Organization annually, preparing the annual Pack recharter documents and obtaining the necessary fees, signatures, and information to achieve on time processing, attending Pack Committee meetings.

I. Co-Cubmasters -- Membership on the Executive Committee; attending the monthly District Roundtable and reporting back to the Pack Committee meeting; planning the monthly Pack Meetings; conducting the monthly Pack Meetings and developing the Pack program plan for presentation to Pack leadership and chairing the monthly Executive meetings in the absence of the Committee Chair whenever needed. Planning advancement ceremonies and coordinating Webelos graduation with the Scout Troop, keeping abreast of the program changes. The Cubmasters will assign Cub Scouts to Dens. Recommendations from Den Leaders will be considered. Den assignments will not be modified without Cubmaster approval.

J. Editor -- Primary responsibility is to publish the Pack 55 newsletter, **The Howl** bimonthly. Also sends out mailings requested by the Cubmaster or Committee Chairman. Coordinates notices for upcoming events.

K. Pack Treasurer-- Membership on the Executive Committee; reporting monthly to the Executive Committee on the fiscal health of the Pack in a report describing income and expenses for the committee's review and approval; and keeping signature cards (authorized signers) on both the checking account and savings account up to date. That person(s) is also responsible for all deposits to the Pack checking and savings accounts, reconciling the checking accounts to the monthly bank statement; coordinating all cash payments, and obtaining receipts for the Pack records prior to reimbursement or payment when approved. All reimbursements less that \$50.00 may be approved by the Committee Chair. Reimbursements greater than \$50.00 shall be approved by the majority vote of the Pack committee in attendance. The treasurer also helps the Committee Chair collect annual fees in a timely and orderly fashion.

L. Pack Awards/Advancement Chair-- Membership on the Executive Committee; attending the Pack Committee meeting; completing the Den advancements for the month from the Den leader or representative. Awards not obtained at this meeting will be carried over to the next Pack meeting. Prior to the Pack Meeting, the advancement chair compiles the Pack advancement report, goes to the council office and purchases patches and awards, or arranges for someone else to do so and turns all receipts over to the Pack Treasurer and prepares a list of awards for each Pack Meeting. Then fills out a recognition card for each award, prepares a Package for this card and the award for each boy, and sorts the awards by Den to speed the recognition process for the Den leaders. Annually reissue Den flags according to Den rank.

M. Pack Fundraising Chair -- Suggests and coordinates fundraising events consistent with BSA policies. The fundraising chair gathers votes for fundraising activities, completes all money earning applications for Pack fundraisers and submits them to the District Scout executive, follows the application until accepted, and informs the Pack leaders of the acceptance. The fundraising chair will also coordinate the purchase of supplies or materials and oversee collection of monies from the activity. The fundraising chair will keep a record of all receipts and expenses from a fundraising event.

N. Urban Scouting Program Liaison – The Urban Scouting Program of the Sam Houston Area Council is designed to more effectively deliver scouting programs in less-secure, at risk neighborhoods in collaboration with various schools, civic clubs and business organizations. The Urban Scouting Liaison interacts with and assists the program to meet leadership, equipment and project needs. The Executive Committee makes the appointment of a registered leader to serve a period of one year commencing in June through the following May.

O. Den Leaders And Assistant Den Leaders – Den Leaders and Assistant Den Leaders must be a registered adult leader in Pack 55, lead the Dens and attend Pack Committee and District Roundtable meetings monthly. They are not part of the Executive Committee. They attend monthly Pack Committee meetings or get someone from their Den to attend on their behalf. The Den Leader/Assistant Den Leader is responsible to the Pack Committee for the efficient and effective operation of his/her assigned Den. This includes planning and conduct of Den meetings and outings, reporting scout attendance and progress toward earning badges, rank progression, and awards. The Den Leader and assistants will also ensure compliance with Pack and BSA requirements such as scout behavior, youth protection guidelines, uniform wear and camping health and safety guidelines.

P. Family – Family involvement is an essential part to Cub Scouting. Cub Scouting gives families an opportunity to spend quality time together. It is the leader's role to provide interest, skill and time in developing a good program. Rank advancement is a responsibility of each Cub Scout's family and/or legal guardians. The family provides help and support for the Den and Pack. Families can help in many different ways, which may vary from family to family, depending upon family structures and other family responsibilities. Some of the examples of family involvement include:

- Work with their son and give him the opportunity to pass his achievements and electives towards his badge of rank.
- Participate in advancement ceremonies involving their Scout.
- Support and take part in all Pack activities including attending monthly Pack meetings and Den meetings.
- Volunteer in a Pack Committee or help occasionally at Pack meetings or with special Pack activities.
- Help with Pack finances by making sure their son pays his dues on time and participates in Pack fundraisers.
- Cooperate with the Den Leader to help provide the best Scouting Program for their son.
- Provide refreshments, transportation, and communication.

Q. Webmaster – This individual may be an adult registered leader. This individual is responsible for maintaining the Pack 55 website consistent with the directives of the Executive Committee.

R. Health and Safety Officer – This individual shall be an adult registered leader who is responsible for disseminating health and safety guidelines as promulgated by BSA and the Pack to Pack Leaders and families. This individual also assists the Pack Committee Chair and Co-Cubmasters in enforcing these health and safety guidelines.

S. Chartered Organization Representative – A member of SJD who is registered as an adult leader of the BSA and appointed by SJD to serve as its official Scouting representative. The Chartered Organization Representative (COR) acts as a liaison between Pack 55 and SJD. The Chartered Organization Representative is a member of the Executive Committee, and may designate an assistant who meets the eligibility requirements for a COR with the consent or approval of the Chartered Organization.

T. Den Chiefs – These individuals are registered youth members of Boy Scout Troop 55 who are approved by the Cubmasters, Pack Committee and Scout Master to assist the Dens and Pack achieve the purposes of Cub Scouting.

4.02 Terms of Office

A. Den Leaders and Assistants -- Den Leaders and Assistants serve on a volunteer basis with the approval of the Chartered Organization. These positions are held as long as the individual desires, but should not be accepted unless the volunteer is reasonably sure that at least one full year can be completed.

B. Pack Committee -- Pack Committee positions are all occupied on a volunteer basis with the approval of the Chartered Organization. These positions are held as long as the individual desires, but should not be accepted unless the volunteer is reasonably sure that at least one full year can be completed. Each year the Pack Committee should seek candidates to fill these positions. In the event more than one candidate is available to fill

a position, all registered leaders will vote to decide the best possible candidate for that position. The Co-Cubmasters serve a two-year term.

ARTICLE 5. MEMBERSHIP

Pack 55 is open to all boys of the proper age/grade levels as specified by the BSA. It is the policy of the Pack to encourage a boy to maintain an active interest in his religious preference.

A. Joining -- When a boy and his family desire to become a part of the Pack they should contact any member of the Pack who can then direct them to the Co-Cubmasters or Committee Chair. A registration form and payment of Pack dues are required. No boy will be turned away because of financial hardship.

B. Transfer -- Transfers may be accepted on the same basis as new Cub Scouts and will be welcomed at the next Pack Meeting. It is particularly important that transferring Cub Scouts obtain transfer papers or other documents from their former Pack, which will certify the record of advancement so that proper credit can be given.

ARTICLE 6. ATTENDANCE

6.01 All Cub Scouts and their parents are encouraged to support their Den and Pack through attendance and active participation in Den and Pack activities. A parent should join their son at Den meetings. The entire family is welcomed at and encouraged to attend Pack meetings, outings and special events.

6.02 For the following three reasons, at least one parent or legal guardian must attend the monthly Cub Scout Pack meeting, outings and special events with their Cub Scout: 1) safe arrival, 2) attendance, 3) safe return home. No child is to be dropped off and left at the Pack meeting or function. Based on two working parents, single parents, and emergencies, a stand-in guardian 18 years or older may be a substitute. Parents or legal guardians must accompany Tiger Cubs to all Den meetings.

6.03 To earn the Pack 55 perfect attendance award, the Cub Scout cannot miss any Cub Scout Pack meetings during each registered year, excluding the summer activities period (June, July, and August). Merely signing the Pack's attendance roster at a Pack Meeting and/or failure to attend all or or substantial portion of a Pack meeting is insufficient to qualify for this award.

ARTICLE 7. DEN ASSIGNMENTS

Dens are organized generally by rank and schools – St Johns, ROB, AOS and all others. A goal of the Pack is for boys to be able to follow the Cub Scout motto: "DO YOUR

BEST". If at any time during the Scout year a parent feels there is a problem within the Den, the following steps should be taken:

If possible, discuss the problem with the person(s) involved. If it is another person in the Den, contact the Den Leader first.

If the problem is with the Den Leader or Assistant Den Leader, meet with that person if at all possible.

If the problem is not resolved or if you are not comfortable talking with the Den Leader or Assistant(s), contact the Cubmaster, or Pack Committee Chair. If you do not contact the Cubmaster directly, the person you talk to will notify the Cubmaster. Whenever possible, a meeting of all parties involved will be held in order to resolve the issue.

ARTICLE 8. CONDUCT/DISCIPLINE

8.01 General Rules For Pack And Den Functions

- Rule 1: **Obey the Scout sign.**
- Rule 2: No talking while a leader is talking or instructions are being given.
- Rule 3: Verbal put downs or physical aggression will not be allowed from **anyone.**
- Rule 4: During a Pack meeting all Scouters will stay in their Den.
- Rule 5: Always leave an area neater than when you arrived.
- Rule 6: On campouts, obey the Pack's Health and Safety Guidelines.

A Cub Scout is expected to behave himself at all meetings and outings. The following behaviors (not a complete list) may result in disciplinary action:

- Hitting, punching, or kicking.
- Throwing items unless it is an organized activity or approved by an adult.
- Using foul, profane, abusive language; demeaning or offensive language;
- Racial, ethnic, or religious slurs; and harassment of any kind.
- Use or possession of drugs, alcohol, or tobacco.
- Teasing, antagonizing, intimidating, or hazing.
- Possession of sexually explicit material.
- Gambling of any kind.
- Disrespect to adult leaders or disobedience by Scouts.

These examples of behavior which will not be tolerated at Den meetings, Pack meetings or outings. On those rare occasions when discipline is necessary, the following action may be taken:

Verbal Reprimand -- The Den leader or Assistant will take the boy out of the activity and talk with him about what he has done wrong. The boy will then rejoin the activity.

Time Out -- The boy will again be taken out of the activity and spoken to but he will not be allowed to rejoin the group or complete the particular project or activity. He can rejoin when they move on to the next activity.

Call the Parent -- If the boy does not correct the behavior, his parents will be asked to take him home. If the parent is present, they will be asked to leave with their son immediately. If a parent is not present, the Den Leader or Assistant Den Leader will call them.

Refer the Scout to the Cubmaster -- If the behavior persists or was extreme, the Cubmaster will determine appropriate discipline.

Discuss the Matter at the Pack Committee Meeting -- The Pack Committee may hold a meeting where final action will be determined.

8.02 General Prohibitions

- Vulgar language spoken or printed on clothing worn at any Pack 55 Cub Scout meeting or function will not be allowed. Offenders will be asked to leave.
- Loud or disruptive behavior by **anyone** attending a scouting function will not be allowed. Those not complying will be asked to leave.
- Individual mistreatment whether physical or mental will not be tolerated. Adult leaders involved will be suspended by either the Cubmaster or Pack Committee Chair from all Cub Scout functions pending an investigation. A report will be filed through the Charter Organization, District Executive and District Chairman or the council office for further action. Depending upon those findings corrective action could include up to permanent expulsion from the Pack.
- It is the policy of the Boy Scouts of America that the use of alcoholic beverages and controlled substances is not permitted at encampments or activities on property owned/and or operated by the Boy Scouts of America , or at any activity involving participation of youth members.
- The Boy Scouts of America strongly recommends that leaders maintain the attitude that youth members are much better off without tobacco. Pack 55 leaders, parents and legal guardians are strongly encouraged not to use tobacco products in any form and are prohibited from using tobacco products in the presence of youth members at any Pack or BSA activity.

ARTICLE 9. UNIFORM

Blue and Gold are the Cub Scout colors. They have special meaning: The blue stands for truth and spirituality, steadfast loyalty, and the sky above. The gold stands for warm sunlight, good cheer and happiness.

9.01 Minimum Requirements -- BSA encourages wearing the uniform and, therefore, BSA mandates what the uniform is. The minimum uniform requirement for Pack 55 Registered Leaders and Cub Scouts is a field uniform shirt, appropriate insignia,

neckerchief, neckerchief slide, uniform pants, belt and socks. The insignia are to be displayed in the appropriate location on the uniform. The uniform and other supplies can be purchased at one of the many Sam Houston Area Council Scout Shops.

9.02 Colors By Rank -- Tigers wear a blue shirt and orange scarf, Wolf Cubs wear a blue shirt with gold scarf, Bears a blue shirt and blue scarf, and the Webelos I wear a blue, green, red and gold plaid scarf with a blue shirt. Leaders will either wear Leader scarf or Webelos Scarf whichever is appropriate. The Wolf and Bear Cubs wear the Cub Scout logo scarf slide. Webelos II wear the khaki colored shirt. Webelos wear the Webelos logo scarf slide or any other acceptable tie slide. Webelos also wear "colors" on their right sleeve where they wear the activity badges they earn. Webelos Activity badges may also be worn on the Webelos hat.

9.03 Uniform Inspection -- Each Den should hold periodic inspections and they will also be part of the Pack meetings. A boy is expected to wear his uniform clean and neat.

9.04 Field and Activity

The Field Uniform - The standard field uniform is authorized for wear while participating in all Scouting activities of Pack 55. Formally the field uniform was referred to as a "Class A" uniform. See Section 9.01, above.

The Activity Uniform – Formally the activity uniform was referred to as a "Class B" uniform. A Pack T-shirt or other Scouting T-shirt is authorized for wear when the official (field) uniform has been determined not appropriate for scheduled Pack events. During these Pack activities, the activity uniform includes the following items: BSA approved belt, belt buckle, Pack t-shirt, and closed toed shoes. The BSA hat, shorts or pants may also be worn.

9.05 General:

All registered Leaders and Scouts are required to be in the proper uniform during all Pack and Den activities. Leaders will furnish their own uniforms. Scouts will provide their own uniforms.

All Cub Scouts and leaders are expected to wear their field uniform to and from campouts.

Individuals who are not Registered Leaders with Pack 55 and BSA shall not wear a uniform.

While our Pack bylaws require uniforms, BSA does not. **A young man can be a Scout without ever having a uniform.**

No Scout will be denied the opportunity to participate due to an inability to purchase uniform items. If a Scout cannot purchase a uniform, arrangements will be made through the Cubmasters.

ARTICLE 10. PACK FINANCES

10.01 Pack Fiscal Year -- The Pack fiscal year will run from September 1 of the current year to August 31 of the following year.

10.02 Pack Expenses -- Pack 55 shall keep its funds secured in a locally federally insured bank. The Pack Committee must approve all expenses greater than fifty dollars (\$50.00) prior to any distribution of funds. Only the Treasurer is authorized to sign checks. Also the Treasurer is issued a Pack credit card which can be used for authorized expenses.

10.03 Financial Policy -- Any monies paid out by the Pack Treasury must be approved by a majority of the Pack Committee present at the Pack Committee meetings. The people authorized to issue money for payment of Cub Scout Pack materials in emergencies must include the Treasurer and one of the following: the Cubmaster or Pack Committee Chairman. No vote is required for the payment of normal operating expenses (i.e. Insurance, Forms, etc.).

Each registered Cub Scout of Pack 55 will pay at least \$100.00 for Pack dues that subsidizes the Pack Treasury and \$25.00 of which will be allocated to FOS. Dues collected for the Pack support initial operating funds of the Pack while awaiting the collection of fund-raising monies to support the planned year of scouting.

Regular spending of monies for advancement items include but not necessarily limited to badges of rank, arrow points, year pins, sport belt loops, attendance pins, activity pins, certificates, and special awards will be done by the Pack Treasurer and the Awards/Advancement Chair, and/or the Cubmaster. The purchaser must submit to the Treasurer an itemized Council receipt for items purchased for advancement so the total amounts can be applied against the Council's Unit account maintained at the Council office. Opening and closing balances and all major purchases will be quoted at Pack Committee meetings.

10.04 Fund Raisers -- Each year Pack 55 conducts several fundraisers to help finance the various Pack activities conducted throughout the year. Each Scout is expected to participate in the fundraising activities and to "Do His Best" in helping finance the Pack. Several fund raisers that Pack 55 supports are Sam Houston Area Council's annual popcorn sale and Scout Fair tickets. There shall be no fund raising activity without the permission of the Sam Houston Area Council.

10.05 Den Dues -- Each Den may collect dues from its member families and administer funds for the support of Den activities.

ARTICLE 11. MEETINGS

11.01 Den Meetings -- Each Den Leader determines when and where Den meetings are held. Den meetings should be held generally 2 or 3 times per month. Parents are asked to attend with sons. Den meetings are planned and run by the Den Leader with the help of an assistant Den Leader(s) and a Den Chief(s). Den meetings may be planned around the monthly theme and should pertain to advancement and/or elective awards. The location of the Den meetings can be different. Each Den chooses the structure of its own Den. This includes the day, time and location of their meetings.

11.02 Pack Meeting -- Pack meetings are usually scheduled for the third Thursday evening of each month at St. John the Divine from 7:00 p.m. to 8:00 p.m. The entire family is encouraged to attend the Pack meeting and support the Cub Scouts in their advancement. Pack meetings are not held during the months of June, July and August, but summertime events are planned. The Pack meeting program includes opening and closing ceremonies, recognition of boys who have earned awards, presentation of skits and stunts by Dens. The Pack meeting is generally planned around a monthly theme and is lead by the Cubmaster with the help of other adult Pack Leaders.

11.03 Executive Committee Meeting -- Executive meetings are scheduled as deemed appropriate by the Pack Committee Chair or Cubmasters The purpose of the executive meeting will be determined when scheduled and may occur by telephone or e-mail.

11.04 Pack Committee Meeting -- Meetings are normally held once a month from 6:30 p.m. to 7:30 p.m. on the first Thursday evening of the month at St. John the Divine. Golden Arrow District Roundtable follows the Pack Committee meeting starting at 7:30 P.M. at St. John the Divine. The operation of the Pack is discussed as well as planning the Pack meeting for the third Thursday of the month. Financial reports are given. Progress reports of upcoming scheduled events are discussed. Time is allocated for general discussions.

ARTICLE 12. ADVANCEMENT

12.01 Advancement is a boy-friendly experience and one of the methods used to achieve Scouting aims and purposes of Cub Scouting. It is the process by which a boy progresses from badge to badge, and gives boys a means of measuring their progress. Advancement provides a satisfying means of recognizing boys for their progress. Advancement is not a competition among boys.

12.02 The Cub Scout Program has four ranks: Tigers, Wolf, Bear and Webelos. The Arrow of Light is the highest award in Cub Scouts. Advancement ceremonies are conducted in accordance with the Pack calendar to permit each boy to advance one rank per year for his grade (or age).

12.03 TIGER CUB – A boy who is in first grade (or is 6 years old) and registered with his adult parent as a member of a Tiger Cub Den. Recognition available to Tiger Cub Scouts includes beads earned for their totem. Furthermore Tiger Cub Scouts are not expected to pass the Bobcat requirements until they form a Wolf Den.

12.04 BOBCAT -- A boy's first step after registering as a Cub Scout, regardless of his age but excluding Tigers, is to pass the Bobcat requirements. They are:

- Learn and give the Cub Scout Promise.
- Repeat and explain the Law of the Pack
- Explain the meaning of Webelos.
- Give and explain the Cub Scout sign and handshake.
- Give and explain the Cub Scout motto and salute.
- When a boy has learned these things he is eligible to receive his Bobcat badge at a Pack Ceremony. He then begins working on the rank for his grade or age.

12.05 WOLF -- The Wolf rank is for boys who are in second grade (or are 7 years old). To become a Wolf Cub Scout, a boy must pass 12 achievements based on skill level. After he has earned the Wolf badge, he is encouraged to continue working on the 22 Wolf electives until he completes second grade (or age 8 years old). When he completes 10 elective projects, he earns a Gold Arrow Point to wear under the Wolf badge. For each additional 10 elective projects completed, he earns a Silver Arrow Point. Arrow Points may be earned but not awarded until after the Wolf badge has been earned.

12.06 BEAR -- The Bear rank is for boys who are in third grade (or are 8 years old). There are 24 Bear achievements of his choice in four different categories to earn the Bear badge. These requirements are somewhat more difficult and challenging than those for Wolf. When he has earned his Bear badge, he may work on electives for credit toward Bear arrow points. He may also complete additional elective credit requirements from the 12 achievements he did for use in earning his Bear rank. Like the Wolf, he receives a Gold Arrow Point for the first 10 electives he completes, and a Silver Arrow for each additional 10 electives completed. The arrow points are worn below the Bear badge. Arrow Points may be earned but not awarded until the Bear badge has been earned.

12.07 WEBELOS -- The Webelos badge is for boys who are in fourth grade (or are 9 years old). This rank is called Webelos 1. Webelos 2 are in fifth grade (or are 10 years old). Both work on the same requirements. To earn the Webelos Badge, a boy must be in a Webelos Den for 3 or more months. He must complete 8 requirements, which includes earning the Fitness and 2 other activity pins. After he receives the Webelos badge he can earn the Compass Point emblems. He must earn four additional activity pins to receive it. He can earn a compass point for each four additional activity pins received.

12.08 THE ARROW OF LIGHT AWARD -- The Arrow of Light Award is Cub Scouting's highest award. Among the requirements to earn the Arrow of Light Award is to earn a total of eight activity pins. They must include Citizen, Fitness, Readyman and at least one from each of the following groups: outdoor group, the mental skills group and the technology group. Earning the Arrow of Light Award tells everyone that the boy is ready to be a Boy Scout.

ARTICLE 13. ADDITIONAL PROGRAMS

13.01 Religious Awards Programs -- The Boys Scouts of America does not define what constitutes belief in God or the practice of religion. Rather, it provides programs and ideals that compliment the aims of all religions, with the result that religious organizations are the single largest category of chartered organizations for Packs. Pack 55 encourages all Cub Scouts to earn the religious awards for his faith. SJD conducts a protestant awards program for Pack 55.

13.02 Academic And Sports Programs -- This is a program open for all Cub Scouts. The boys can earn belt loops, pins, patches and letters for participating in the following academics/sports: art, chess, citizenship, communicating, computers, geography, heritages, mathematics, music, science, weather, wildlife conservation, badminton, baseball, basketball, bicycling, bowling, fishing, golf, gymnastics, marbles, physical fitness, skating, skiing, soccer, softball, swimming, table tennis, tennis, ultimate and volleyball.

13.03 Other Awards – Cub Scouting also permits boys to earn awards in specialized areas including the Texas Badge and Leave No Trace Award.

13.04 Patches And Patch Vest -- Cub Scouts earn many patches. Many of these are awards of rank, which becomes a permanent part of their uniform. There are also patches related to events and projects which are generally not part of the uniform. Boys are encouraged to display their non-uniform patches on a vest or blanket.

ARTICLE 14. RECORDS

14.01 The Pack

- The Registrar is responsible for maintaining an up-to-date roster of all Scouts, Leaders and Assistant Leaders.
- The Pack Treasurer is responsible for the financial records, bank account(s), and any checks issued by the Pack.
- Records will be kept on all fundraisers and activities for future evaluation and reference.
- Individual Cub Scout Record forms and Den Advancement forms will be provided by the Pack to all Den Leaders.
- The Awards/Advancement Chair will maintain up-to-date records of all Scout Advancement, and regularly forward Pack Advancement reports to the Sam Houston Area Council.

14.02 The Den

- All Den Leaders are expected to keep accurate up-to-date attendance, advancement and dues records on each Scout.
- An individual Cub Scout record form should be turned in to the Den Leader or Cubmaster whenever a Scout permanently leaves his Den or Pack.

14.03 Den Advancement Reports

- Den Leaders must turn in Den Advancement reports to the Awards/Advancement Chair two weeks prior to Pack Night or as specified by the Awards/Advancement Chair.
- Once submitted to the Awards/Advancement Chair, no other extra names or awards should be added for that month. Exceptions may be made at the sole discretion of the Awards/Advancement Chair.
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ARTICLE 15. SPECIAL EVENTS

15.01 Pack 55 conducts numerous special events throughout the school year as may be reflected on the Pack calendar. The following ranks have primary responsibility for staffing and conducting the following events:

- Tiger Dens – The Tiger Advancement Ceremony.
- Wolf Dens – Blue & Gold Banquet and Wolf Advancement Ceremony.
- Bear Dens – Scout Fair Ticket Sales and Scout Fair Booth/Activity.
- Webelos 2 Dens – Arrow of Light Ceremony and Dinner.

15.02 Summer Events -- While there will be no regular Pack Meetings from June to August, several events will be planned before the last Pack Committee meeting in May. The Pack committee will appoint a coordinator/chairman for each event. The following are examples of events that **may** be included:

- PACK 55 SWIM PARTY held in early June.
- INDEPENDENCE DAY PARADE held on or about July 4th in the City of West University or at SJD.
- LAZER TAG held in late August once school has begun.

ARTICLE 16. CAMPING

Pack 55 schedules three campouts usually in November, January and March. Locations for camping are generally no more than a three hour drive from Houston. There are published guidelines in the Pack 55 Handbook and website, but the following must be observed for all sanctioned Pack 55 campouts:

- Field uniforms are to be worn to and from the campout.
- Class 1 medical forms are to be filled out for every Scout, leader, sibling and parent who attend a campout. The forms are to be brought to camp and are readily available and accessible if needed for a medical emergency. Pack 55's Health Safety Officer, Cubmaster and Pack Committee Chair can request these forms at any time on a campout.
- A tour permit must be filed and approved by Sam Houston Area Council.
- There must be one Baloo trained leader on the campout.
- Obey the Pack's published Health and Safety Guidelines.
- Only Webelos Dens may camp without the Pack.

ARTICLE 17. PRIVACY POLICY

A website and newsletter are operated by Pack 55. The website's and newsletter's main goals are to provide a communication medium for its member Scouts, families, prospective Scouts, parents, Pack Leaders and volunteers.

17.01 Personal Information Collected – This website will use interactive forms to collect personal information and BSA-oriented information. This information may be released to other local Scout councils and/or to the National Council. The information will also be used for verification purposes, registration, historical data purposes, and trend-analysis. The website will create cookies on a visitor's computer. In addition, some of the eCommerce applications will send information to third-party vendors or connect to third-party vendors for processing credit card transactions and other monetary transactions. Children 12 and under should not enter data via this site's interactive applications.

17.02 What Pack 55 Does With Personal Information It Gathers – While the Pack takes reasonable precautions to protect the privacy of this information, its security is not guaranteed.

17.03 Notice To Parents: Policies Regarding Children – Portions of the website are directed to children ages 12 and under. Children 12 and under are not permitted to enter data through this website's interactive applications. Parents and guardians of children ages 12 and under should enter the date for such children. Such information is used only for the purposes of providing information for Scouting programs (events, unit registration, chartering and rechartering). We will not solicit or collect detailed information, such as addresses and telephone numbers, without the consent of a parent or guardian. Pack 55 does not and will not condone a child's participation in any online activity or the child's disclosure of more personal information than is necessary to participate in that activity.

The website does not use online chat or message board communications.

Written parental consent is required before youth members may be granted to access to any editors-only area.

Children's full names with a photo of the child should not appear in the website or newsletter. If a child's full name with a photo of the child is accidentally placed on a page in the site or newsletter, please report the error to the Pack Committee Chair or any Co-Cubmaster.

Parents and guardians are encouraged to speak with their child about using the Internet. Keeping their personal information private regardless of what site they are visiting is important and should be discussed with them directly.

Youth Protecting Training is available on the National BSA website.

17.04 Confirmation and Corrections – You may confirm the information we have collected about you or your child at any time by contacting the Pack Committee Chair or any Co-Cubmaster. If any information the Pack collects about a person or child is incorrect or inaccurate, Pack 55 will correct that information by contacting the Pack Committee Chair or any Co-Cubmaster in writing via the Pack website. Please provide your contact information and details of the information that must be corrected.

17.05 Links to Other Sites -- The pack website provides links to websites that are not under the control of Pack 55. If one of these sites is visited, the visitor should review its privacy policy and terms of use. Pack 55 is not responsible for the actions or policies of other companies' and organizations' websites.

17.06 Changes to This Privacy Policy – Changes to this privacy policy will be posted to the Pack website or newsletter at least ten (10) days prior to any change going into effect. Please check back periodically to ensure that you have the current information on our policies. Regardless of a change in policies, those changes will not be made effective retroactively to affect your prior visits. However, any changes appearing here will affect any information collected from you after their effective date.

17.07 Contacting Us – If there are any questions about this privacy policy or any practices used in this site or newsletter, please feel free to contact the Pack Committee Chair or any Co-Cubmaster.

ARTICLE 18. AMENDMENTS

18.01 If any of these bylaws are in violation of BSA guidelines, state or federal laws or regulations, then the appropriate rule or regulation shall supercede these bylaws.

18.02 These bylaws can be amended by majority vote of the Executive Committee with notice given at the prior two Pack Committee Meetings. These changes will be effective immediately upon their approval.